



## Inscriere la un turneu din Circuitul de Veterani ITF prin contul de IPIN – [www.itftennis.com/ipin](http://www.itftennis.com/ipin)

---

La toate turneele ITF de veterani (**CU EXCEPTIA CELOR INCHISE**) inscrierile se vor face prin contul de IPIN. **Inscrierile nu trebuie trimise la organizatorul turneului.**

Incepind din 2 Noiembrie 2011, jucatorii se vor putea inscrie la turneele ITF de veterani . Inscrierile se vor putea face numai cu 15 saptamini inaintea zilei de Luni a desfasurarii turneului. Nu se vor putea inregistra inscrieri inainte de acest termen stabilit de 15 saptamini.

Inscrierile la Turnele Inchise nu vor fi posibile prin contul de IPIN - La acest tip de turneu va trebui sa consultati informatiile pe care organizatorii le-au pus in factsheet-ul respectivului turneu.

Acest ghid 'pas cu pas' va va ajuta sa va inscrieti la turneele ITF de veterani utilizind contul de IPIN, prin pagina de web a ITF.

Daca aveti probleme la inregistrarea contului de IPIN sau aveti dificultati la accesarea website-ului dupa citirea acestui document, trimiteti problemele pe adresa de e-mail: [ipinseniors@itftennis.com](mailto:ipinseniors@itftennis.com)



## Pasul 1

Intrati pe pagina de internet ITF IPIN: [www.itftennis.com/ipin](http://www.itftennis.com/ipin) (veti vedea imaginea de mai jos). Pentru a merge la pasul urmator dati click pe 'Login'

**Welcome to the ITF IPIN Website!**

The IPIN website is available in three languages: English, French and Spanish – click on the appropriate flag in the header bar above.

ALL players competing in ITF Junior, Pro Circuit and ITF NEC Wheelchair tournaments require an IPIN membership. From 2012, an IPIN will also be required for players on the ITF Seniors Circuit (over 35 age groups) and memberships for Seniors will be available from May 2011. Please do not attempt to register for a Seniors IPIN before this time.

Players who register for IPIN Membership will receive their IPIN (International Player Identification Number) which will remain the same throughout their career as they play on the ITF Juniors Circuit and ITF Pro and Seniors Circuits, or compete on the ITF NEC Wheelchair Tennis Tour.

Your annual membership will be valid from the date of registration/renewal until 31st December of the same year. However, if you register during the months of November or December, your membership will be valid for the remainder of the current year *and* the whole of the following year.

Players are then required to renew their IPIN Membership and pay the appropriate fee every calendar year.

IPIN Membership registrations/renewals for 2011 can be made online from November 1st.

To learn more about IPIN please make a selection from the menu bar above paying particular attention to the Frequently Asked Questions (FAQs) section.

[If you are a player, click here to register for your IPIN Membership](#)

**Login to the IPIN Online Service**

If you have registered for your IPIN Membership click on the link below to login.

[Login](#)

**Important Information for Players**

All players will be uniquely identified by their IPIN, which is created when a player's details are first entered into the ITF database.

The ITF Junior, Pro Circuits and NEC Wheelchair Tennis Tour regulations require all players to present a valid IPIN to the Tournament Supervisor or Director on-site. Failure to do so could result in the rejection of your entry.

All players who play on the ITF Junior, Pro Circuit or NEC Wheelchair Tennis Tour must have registered for an IPIN Membership. Once players have registered successfully they will be given access to the IPIN online service which enables Junior and Pro Circuit players to manage their playing schedule online using the entry/withdrawal feature as well as view and pay their code of conduct fines online. Players in the ITF NEC Wheelchair Tennis Tour will be able, amongst other benefits, to review their up to date code of conduct record and the latest tournament calendar information.

The annual IPIN Membership fee is **US\$20** for NEC Wheelchair Tennis Tour players, **US\$30** for Juniors Circuit players and **US\$55** for Pro Circuit players, payable online by credit card during the registration process.

[Please click here to register for your IPIN Membership](#)

## Pasul 2

Tastati IPIN-ul si parola dupa care dati click pe Login. Atentie la parola cu privire la caracterele (litere mici/mari) pe care le-ati declarat initial.

**Welcome to IPIN**

The **ipin** (International Player Identification Number) is brought to you by the International Tennis Federation, the world governing body of tennis.

All players who wish to compete in ITF Junior Circuit, ITF Pro Circuit or ITF NEC Wheelchair Tennis Tour tournaments are required to have a current IPIN Membership.

All Seniors players may now register for an IPIN. Seniors players who wish to compete in 2012 ITF Seniors Circuit Tournaments are required to have Seniors IPIN membership.

As well as allowing players to play in ITF tournaments, IPIN Membership provides access to the IPIN Online Service which helps you to manage your tennis career and keeps you up-to-date at all times! Pro Circuit players can also use the service to manage their tournament entries online.

**Login**

**ipin:**

**Password:**

[Login](#)

[Register](#)

[Forgotten your \*\*ipin\*\* / password?](#)

**Current Notices**

**IPIN Membership 2010**

To renew your IPIN Membership simply login to your IPIN account above and follow the instructions to register for 2010.



### Pasul 3

Selectati inscriere (Enter)/retragere (Withdraw) dind click pe ce doriti sa faceti si apoi selectati ziua de Luni a saptaminii pentru care doriti inscriere/retragere.

The screenshot shows the ipin website interface. At the top left is the ipin logo. To its right, it says 'Online Services provided by the International Tennis Federation'. Further right is the ITF Seniors logo. Below these, the date and time 'Wed 19 Oct 2011 11:40:40 (GMT)' are displayed, along with a 'Welcome PLAYER TEST' message and a 'Logout' link. A navigation bar contains 'Enter / Withdraw', 'Calendar', 'Circuit Announcements', 'Rules and Regs', and 'My Profile'. Below this bar, a dropdown menu is open, showing 'Week Commencing MONDAY' and '28 November 2011'. A red circle highlights the date selection. Below the navigation bar, there are two columns: 'Tournaments This Week' and 'No tournaments entered'. The 'Tournaments This Week' column lists several tournaments with '7 days' and an 'ADD' button next to each. The 'No tournaments entered' column is empty.

### Pasul 4

Dati click pe butonul 'ADD' din dreptul turneului la care doriti sa va inscrieti.

This screenshot is identical to the previous one, but with a red arrow pointing to the 'ADD' button for the first tournament, 'MAURITIUS ITF SENIORS 2 - FLIC-EN-FLAC'. The rest of the page content remains the same.



### Pasul 5

Dati click pe OK pentru a confirma ca doriti sa va inscrieti la turneul selectat.

Online Services provided by the International Tennis Federation

Thu 27 Oct 2011 12:44:56 (GMT)

Welcome PLAYER TEST [Logout](#)

My Schedule Enter / Withdraw Calendar Circuit Announcements Rules and Regs My Profile

Week Commencing MONDAY 23 January 2012

**Tournaments This Week**  
Also showing days until Entry Deadline

2012 TENNIS NATIONALS  
BRITISH OPEN CHAMPIONS

**Your Entries**

Mixed Doubles Not Available

**Doubles Partner player IPINs**

Doubles Partner   Clear Partner

mixed doubles partner   Clear Partner

### Pasul 6

Selectati din listele derulante probele la care doriti sa va inscrieti: Simplu&/Dublu &/Dublu Mixt ([DACA NUMAI LA SIMPLU - MERGETI LA PASUL 9](#))

Online Services provided by the International Tennis Federation

Wed 19 Oct 2011 13:38:01 (GMT)

Welcome PLAYER TEST [Logout](#)

Enter / Withdraw Calendar Circuit Announcements Rules and Regs My Profile

Week Commencing MONDAY 28 November 2011

**Tournaments This Week**  
Also showing days until Entry Deadline

MAURITIUS ITF SENIORS 2 - FLIC-EN-FLAC 7 days

USTA NATIONAL MEN'S & WOMEN'S 40 HARD COURT CHAMPIONSHIPS - LA JOLLA, CALIFORNIA 7 days

VII COPA CLUB HABANA - LA HABANA 7 days

7TH INTERNATIONAL SENIOR OPEN PUENTE ROMANO - MARBELLA PUENTE ROMANO 2 7 days

COPA OTTO HAUSER - PUNTA DEL ESTE Awaiting Submit

LONGBOAT KEY SENIORS CLAY COURTS - LONGBOAT KEY, FLORIDA 7 days

Your password is not being confirmed.

To submit your changes, enter your password and click Confirm.

Password

**1 COPA OTTO HAUSER - PUNTA DEL ESTE**

This tournament has the following events:

Singles

Doubles

Mixed Doubles

**Doubles Partner player IPINs**

Doubles Partner

mixed doubles partner



### **Pasul 7**

Daca doriti sa va inscrieti si la Dublu si/sau la Dublu Mixt cu un/o partener/partenera trebuie sa introduceti IPIN-ul acestora si sa dati click pe 'Validate Partner'.

Tastati parola si dati click pe 'Confirm'

Daca nu aveti inca partener/partenera, mergeti la Pasul 8.

**Tournaments This Week**  
Also showing days until Entry Deadline

7TH INTERNATIONAL SENIOR OPEN PUENTE ROMANO - MARBELLA PUENTE ROMANO 2 < 1 day

COPA OTTO HAUSER - PUNTA DEL ESTE Awaiting Submit

LONGBOAT KEY SENIORS CLAY COURTS - LONGBOAT KEY, FLORIDA < 1 day

MAURITIUS ITF SENIORS 2 - FLIC-EN-FLAC < 1 day

USTA NATIONAL MEN'S & WOMEN'S 40 HARD COURT CHAMPIONSHIPS - LA JOLLA, CALIFORNIA < 1 day

VII COPA CLUB HABANA - LA HABANA < 1 day

**Your Entries**

Please choose the events you wish to take part in and then enter your password before clicking confirm.

To submit your changes, enter your password and click Confirm.

Password

**1 COPA OTTO HAUSER - PUNTA DEL ESTE**

This tournament has the following events:

Singles Mens 35

Doubles Mens 35

Mixed Doubles Mixed 35

**Doubles Partner player IPINs**

Doubles Partner   Clear Partner

mixed doubles partner   Clear Partner

Doubles Partner Male TEST IPIN

Mixed Partner Female TEST IPIN

### **Pasul 8**

Daca va inscrieti la Dublu/&Dublu Mixt fara a specifica un partener, asigurati-va ca ati selectat corect in Pasul 5. Introduceti parola si dati click pe butonul 'Confirm'

**Tournaments This Week**  
Also showing days until Entry Deadline

7TH INTERNATIONAL SENIOR OPEN PUENTE ROMANO - MARBELLA PUENTE ROMANO 2 < 1 day

COPA OTTO HAUSER - PUNTA DEL ESTE Awaiting Submit

LONGBOAT KEY SENIORS CLAY COURTS - LONGBOAT KEY, FLORIDA < 1 day

MAURITIUS ITF SENIORS 2 - FLIC-EN-FLAC < 1 day

USTA NATIONAL MEN'S & WOMEN'S 40 HARD COURT CHAMPIONSHIPS - LA JOLLA, CALIFORNIA < 1 day

VII COPA CLUB HABANA - LA HABANA < 1 day

**Your Entries**

Please choose the events you wish to take part in and then enter your password before clicking confirm.

To submit your changes, enter your password and click Confirm.

Password

**1 COPA OTTO HAUSER - PUNTA DEL ESTE**

This tournament has the following events:

Singles Mens 35

Doubles Mens 35

Mixed Doubles Mixed 35

**Doubles Partner player IPINs**

Doubles Partner   Clear Partner

mixed doubles partner   Clear Partner





### Pasul 9

Dupa ce ati dat click pe butonul 'Confirm' va apareea imaginea de mai jos. Actualizarea inregistrarii poate dura in jur de 10 minute. Pentru a vedea situatia actualizata trebuie sa parasiti pagina de web si sa reintrati pe ea mai tirziu.

The screenshot shows the IPIN website interface. At the top, there are navigation tabs: 'Enter / Withdraw', 'Calendar', 'Circuit Announcements', 'Rules and Regs', and 'My Profile'. Below these is a header indicating the 'Week Commencing MONDAY 28 November 2011'. The main content area is divided into two columns. The left column, titled 'Tournaments This Week', lists several events with their respective entry deadlines and 'ADD' buttons. The right column contains a confirmation message: 'Your entry/withdrawal request is now being processed. You may continue to use all other available services by navigating away from this page. NOTE: Your entry/withdrawal is NOT confirmed until you receive confirmation by email. Your requests will also be updated on your My Schedule page.'

Tournaments This Week	
Also showing days until Entry Deadline	
<a href="#">7TH INTERNATIONAL SENIOR OPEN PUENTE ROMANO - MARBELLA PUENTE ROMANO 2</a>	< 1 day <input type="button" value="ADD"/>
<a href="#">COPA OTTO HAUSER - PUNTA DEL ESTE</a>	Awaiting Submit
<a href="#">LONGBOAT KEY SENIORS CLAY COURTS - LONGBOAT KEY, FLORIDA</a>	< 1 day <input type="button" value="ADD"/>
<a href="#">MAURITIUS ITF SENIORS 2 - FLIC-EN-FLAC</a>	< 1 day <input type="button" value="ADD"/>
<a href="#">USTA NATIONAL MEN'S &amp; WOMEN'S 40 HARD COURT CHAMPIONSHIPS - LA JOLLA, CALIFORNIA</a>	< 1 day <input type="button" value="ADD"/>
<a href="#">VII COPA CLUB HABANA - LA HABANA</a>	< 1 day <input type="button" value="ADD"/>

### Pasul 10

Dupa ce inscrierea a fost prelucrata, veti primi un email si, daca va logati din nou, veti vedea situatia actualizata. Trebuie sa va de-logati si sa va re-logati pentru a vedea situatia dvs actualizata.

The screenshot shows the IPIN website interface for a specific tournament. The navigation tabs are the same as in the previous screenshot. The header indicates the 'Week Commencing MONDAY 06 February 2012'. The main content area is divided into two columns. The left column, titled 'Tournaments This Week', lists two events: '2. MADAINITENNIS SENIOR OPEN - ST. POELTEN' (marked 'Already entered') and '2012 WILSON/MAYFAIR ITF SENIOR CIRCUIT 2 - TORONTO' (75 days away, with an 'ADD' button). The right column displays the details for the '2. MADAINITENNIS SENIOR OPEN - ST. POELTEN' tournament, including a message about entry selection, a list of events (Singles, Doubles, Mixed Doubles) with dropdown menus for age groups and 'Withdraw' checkboxes, and a section for 'Partner player IPINs' with input fields and 'Clear Partner' checkboxes. A 'Validate Partners' button is also present. At the bottom, there are instructions for changing or removing a doubles partner and a note about the 'Clear Partners' boxes.



### Pasul 11

Veti primi un email care va confirma inscrierea/inscrierile dvs la turneu/turnee. Este important sa pastrati acest gen de emailuri (eventual listate) pentru eventualele probleme ce pot aparea.

**UNIT TESTING ONLY, PLEASE IGNORE OTHERWISE - IPIN - Seniors Circuit Entry Confirmation**

ITF - IPIN NOTIFICATION - DO NOT REPLY [bas.ED1F8643-D3FB-4296-A237-5536CC916AE4@

You made changes to another copy of this item. This is the most recent version. [Click here to see the other versions.](#)

Sent: Wed 26/10/2011 14:49  
To: Hayley Iveson

Dear Player

Please save or print a copy of this email as proof of entry in the event of query.

You have successfully entered the following tournament(s):

Grade	Tournament	Start Date
2	(S) COPA OTTO HAUSER	29 Nov
2	(D) COPA OTTO HAUSER	29 Nov
2	(X) COPA OTTO HAUSER	29 Nov

### Pasul 12

In 'My Schedule Tab' puteti vedea turneele la care v-ati inscris. Daca schimbati numarul de saptamini ('n' Week) veti vedea mai multe informatii cu privire la inscrierile si retragerile dvs din acele saptamini.

ipin Online Services provided by the International Tennis Federation

ITF Seniors

Thu 27 Oct 2011 11:11:49 (GMT) Welcome PLAYER TEST [Logout](#)

My Schedule Enter / Withdraw Calendar Circuit Announcements Rules and Regs My Profile

Display 1 Week From MONDAY 28/11/2011 Show Tournaments

Dates Shown: Friday 25 November 2011 - Thursday 01 December 2011

Week Commencing MONDAY 28 November 2011

Entries			
Tournament Name	Entry Status:	Position	Extra Info
Copa Otto Hauser - Punta del Este	Entered		

ipin international player identification number ITF

IPIN v4.5 © International Tennis Federation. Terms and Conditions Privacy Policy Contact Us