

**2019 Fed Cup by BNP Paribas semifinal**

# France v Romania

**Kindarena, Rouen, France**

**Saturday 20 – Sunday 21 April 2019**

**MEDIA ACCREDITATION APPLICATION FORM**

**Deadline for Media Accreditation – Monday 1st April 2019**

Please read the application form and corresponding instructions thoroughly. Failure to provide the correct information will delay your application.

1. Please complete the following application form and return to the relevant contact person.
2. The ITF, French Tennis Federation (FFT) and Romanian Tennis Federation (FRT) reserve the right to approve or deny accreditation applications. Completion of this application form does not guarantee accreditation.
3. You will receive written confirmation via email on the status of your request after the closing date.
4. For TV enquiries, please contact Carly O’Hara (ITF TV Department) at Carly.OHara@ITFTennis.com.
5. All applications from freelance media must be accompanied by a letter from the media organisation you are representing at the Fed Cup Final. This should be sent to the relevant contact below. **Please note that fan and other non-news websites will not be considered for accreditation.**
6. Each media representative must supply one original colour passport-sized photograph, sent by email to the contact person shown below. This photo should be saved in form **Surname-Name.jpg**.
7. Media accreditation passes are not transferable and must be collected by the accredited representative.
8. Please note that there will be free WiFi in the media work area. Please indicate on this form whether you will require a private ISDN line. We will come back to you if you need to order one.
9. There are two official media hotels: Ibis Rouen Centre Rive Droite and Ibis Rouen Champs de Mars. The deadline for bookings is **April 5th**. See booking details on page 2.
10. Please note that any media bringing **TV/video recording equipment** on site must declare their equipment in advance in order to be able to film on site. Recording equipment declaration form is attached and must be sent back completed to the relevant contact below.

**PLEASE DIRECT APPLICATION FORMS AND ENQUIRIES TO:**

**FRENCH and INTERNATIONAL MEDIA**

**Contact: Dorothée LECONTE**

**French Tennis Federation (FFT)**

**Tel: +33 (0)631395167**

**Email:** **dleconte@fft.fr**

**ROMANIAN MEDIA**

**Contact:** **Adrian MACARIE**

**Romanian Tennis Federation (FRT)**

**Tel: +40749513479**

**Email: amacarie@frt.ro**

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**1. PERSONAL DETAILS**

**Organisation** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Country** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Postal Code** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Telephone** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of applicant** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(family name)**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(first name)**

**Birthdate** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Birth place (city and country)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact email address (if different from above)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Category**

 **Writer** **Radio** **Photographer TV\***

**Type** **Daily newspaper Weekly newspaper Magazine Agency**

 **Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (please state)

**TV position\*** **Reporter Producer Cameraman Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (please state)

**2. FACILITIES**

Will you need a desk space in the media work area? Yes No

**There will be free WiFi in the media work area and on court**

Will you need a private phone or ISDN (internet) line? Yes No

**3. ACCOMMODATION**

There are two official media hotels:

**Ibis Rouen Centre Rive Droite**

56, quai Gaston Boulet – 76000 Rouen

Tel: +33 (0)2 35 70 48 18

E-mail: H0821-DM@accor.com

(And in copy h0821-gm@accor.com)

**Ibis Rouen Champs de Mars**

12, avenue Aristide Briand – 76000 Rouen

Tél: +33 (0)2 35 08 12 11

E-mail: h1273-re@accor.com

Rates and conditions are available on the booking forms attached.

Bookings need to be made before **April 5th 2019**, by email with the hotel booking form completed sent to your choosen hotel with a copy to Dorothée Leconte (dleconte@fft.fr). Please mention ½ FINALE FED CUP ROUEN when booking. After this date, hotels cannot guarantee the availability of the rooms and the special rates.